

MINUTES of
**Greyhound Pets of America-Central Texas
Board of Directors Meeting
Tuesday, August 19, 2008**

CALL TO ORDER

A regular meeting of the Greyhound Pets of America-Central Texas Board of Directors was held at H-E-B Central Market's community room (4001 N. Lamar Blvd.) in Austin, Texas, on Tuesday, August 19, 2008. The meeting convened at 7:15 p.m., President Sally McIntosh presiding, and Donna Seago, secretary.

OFFICERS AND DIRECTORS PRESENT

Marc Boucher, Amy Garcia, John Koonz, Sally McIntosh, Donna Seago, Angie Smith and Eric Wyatt

OFFICERS AND DIRECTORS ABSENT

Barbara Clark, Pam Cook

GUESTS

Ana Jackson

APPROVAL OF MINUTES

Motion was made and seconded to approve the minutes of the July 15, 2008 meeting, and the July 29, 2008 quarterly planning meeting. **Motion carried.**

OFFICERS' REPORTS

President: Sally distributed a copy of the letter from Great Oaks Animal Hospital dated July 31, 2008, notifying GPA-CT of their new "one greyhound per day per adoption group" policy which was implemented due to the increasing number of greyhounds being brought to the clinic for services by other greyhound adoption groups. The letter also detailed the costs for the intake packages, which are significantly discounted.

Vice President: John sold the patio furniture that was in the storage unit. John, Amy and Donna will visit the storage unit at 10 a.m. on Saturday, Sept. 14 for clean-up and inventory in an effort to downsize the storage unit and related costs if possible.

Secretary: Donna announced that GPA-CT won the Austin Parks & Recreation Dept.'s lottery for the Zilker Clubhouse for the Have a Heart Grey'la on the alternate date of Saturday, Feb. 7.

Motion: Made by Donna and seconded that GPA-CT spend \$1250 (\$900 rental fee plus \$300 refundable deposit) to finalize the facility fee for the Zilker Clubhouse for the 2009 Have a Heart 'Grey'la. **Motion carried.**

Treasurer: Eric reports that he is now a signer on the checking account. Eric located a Capital One business rewards credit card that pays ¾% cash back up to \$10,000.

Action items: The board authorized Eric to open the Capital One business rewards credit card account. The board requested that Eric change the mailing address on the Wells Fargo bank

statement to the GPA-CT P.O. box. The board also requested that the Great Oaks Animal Hospital invoice be sent to the P.O. box and not mailed to any individual board member. (Sally will discuss this last request with Brad at GOAH.)

BOARD AND COMMITTEE REPORTS

Placement Coordinator: Copy of report attached. Two corrections from written report: (1) There are now only three active adoption applications, not four; (2) The waiting list is now three males and one female, not one male and one female.

Events Coordinator: Copy of calendar attached. Angie talked to the folks at Reily Ranch (625 Harmon Hills Cove, Dripping Springs 78620) about using their facility for playgroup. They charge \$5 per dog for two hours and the ranch is available anytime it's not being used by other groups; just email for reservations. One possible date is Saturday, Jan. 3 from 10 a.m.-noon. The Georgetown Stroll (Saturday, Dec. 6) is confirmed.

UNFINISHED BUSINESS

- GPA National directive to all chapters re: financial documentation

Reasonable progress was expected on the following tasks, agreed upon at the June 17 meeting. No progress was reported at the July 15 meeting.

1. Copy of 2007 tax return provided to chapter secretary for official records
2. Monthly income/expense report to be presented at each board meeting
3. Add Eric and Sally as signers to checking account
4. Change bank statement mailing address to the chapter's P.O. box
5. Investigate credit card with cash back option
6. Add at least one board member in addition to treasurer to online services login

Discussion: See also Treasurer's report in these minutes. Re: item #3, Eric has been added as a signer to the checking account. Re: item #4, the board requested again during discussion of the treasurer's report that the bank statement mailing address be changed to the chapter's P.O. box. Re: item #5, the board authorized Eric to open an account for a Capital One business rewards credit card account.

- Meet & Greet guidelines

Action item: Donna will send copy of Volunteer Handbook to Amy, who will create an electronic version to use as the start to a new Meet & Greet guidelines document.

- Adoption policy/contract

Discussion: At the last meeting, Board members agreed to add language to the adoption contract re: not using corporal punishment on greyhounds. Pam volunteered to investigate similar language on other adoption group's contracts. Pam was not present at this meeting to give any updates.

NEW BUSINESS

- Chapter insurance

Sally spoke to the board members present about her concerns about the lack of a comprehensive insurance policy covering the chapter's "errors and omissions."

Action item: Donna will get Marc a copy of the chapter insurance policy to review.

- “Keep Austin Grey” T-shirts

Donna got a verbal quote from Outhouse Designs regarding having T-shirts printed using a modification of their trademarked “Keep Austin Weird” slogan.

Motion: Made by Sally and seconded to spend up to \$400 with Outhouse Designs for an initial order of “Keep Austin Grey” T-shirts. **Motion carried.**

ANNOUNCEMENTS

Donna distributed a copy of an email from Liz Ardell, GPA National Executive Secretary, regarding a 1-800# management update.

ADJOURNMENT

The meeting was adjourned at 9:05 p.m.

Donna Seago, Secretary

Approved: Sept. 16, 2008