

MINUTES of  
**Greyhound Pets of America-Central Texas  
Board of Directors Meeting  
Tuesday, October 21, 2008**

**CALL TO ORDER**

A regular meeting of the Greyhound Pets of America-Central Texas Board of Directors was held at H-E-B Central Market's community room (4001 N. Lamar Blvd.) in Austin, Texas, on Tuesday, October 21, 2008. The meeting convened at 7:10 p.m., President Sally McIntosh presiding, and Donna Seago, secretary.

**OFFICERS AND DIRECTORS PRESENT**

Pam Cook, Amy Garcia, John Koonz, Sally McIntosh, Donna Seago, Angie Smith and Eric Wyatt

**OFFICERS AND DIRECTORS ABSENT**

Marc Boucher and Barbara Clark

**APPROVAL OF MINUTES**

Motion was made and seconded to approve the minutes of the September 16, 2008 meeting.  
**Motion carried.**

**OFFICERS' REPORTS**

Vice President: John reported that the gross receipts from Barktoberfest totaled \$428.

**Motion:** Made by John and seconded to donate \$50 to the SPCA of Central Texas (host of Barktoberfest). **Motion carried.**

Secretary: Donna is still looking for (1) the original TGA grant letter so she can follow-up with a report and thank-you letter, and (2) any merchandise/GPA-CT property (or list of same) to complete storeroom inventory/online store update. Donna reminded all board members to complete and submit the GPA National conflict of interest forms.

Treasurer: Copy of report attached.

**BOARD AND COMMITTEE REPORTS**

Placement Coordinator: Copy of report attached.

Events Coordinator: Copy of calendar attached.

**Discussion:**

- Fifth Saturday in January 2009. Pam will talk to Petco Hancock about hosting a Meet & Greet.
- Angie will talk to Lofty Dog about setting up another Meet & Greet.
- Cancel the Petco Arboretum Meet & Greet on December 27 for the holiday party.
- Amy is talking to Camp Bow Wow about hosting the holiday party on December 27. They will be able to let us use the space if they are officially open for business by then.
- Greyhound Planet Day timeline was discussed.

## **UNFINISHED BUSINESS**

- GPA National directive to all chapters re: financial documentation

Reasonable progress was expected on the following tasks, agreed upon at the June 17 meeting.

1. Copy of 2007 tax return provided to chapter secretary for official records
2. Monthly income/expense report to be presented at each board meeting
3. Add Eric and Sally as signers to checking account
4. Investigate credit card with cash back option
5. Add at least one board member in addition to treasurer to online services login

**Discussion:** Re: item #1, a filing extension until Nov. 15 was received. Barbara is preparing the 2007 tax return. Re: item #2, this requirement is being met on a monthly basis. Re: item #3, Eric was added as a signer to the checking account prior to the Aug. 19 board meeting; Sally currently has the paperwork needed to add her to the account. Re: item #4, credit card info was presented at the Aug. 19 board meeting and the board authorized Eric to open an account for a Capital One business rewards credit card account. Re: item #5, Eric has the info re: online banking and will share it at the next board meeting.

- Meet & Greet guidelines

**Discussion:** In progress.

- Adoption policy/contract

**Discussion:** Pam is still investigating language re: corporal punishment clause in adoption contracts.

- Chapter insurance

**Action item:** Donna still needs to send Marc a copy of the chapter insurance policy to review.

**Discussion:** For November meeting, plan on discussing TANO insurance and membership.

- “Keep Austin Grey” T-shirts

**Discussion:** Donna is working on an order with a sales agent at Outhouse Designs.

## **ANNOUNCEMENTS**

- The quarterly planning meeting is Tuesday, Oct. 28 at 7 p.m. at the New York Life conference room. Bring your Meet & Greet boxes.

## **ADJOURNMENT**

The meeting was adjourned at 9:10 p.m.

Donna Seago, Secretary

Approved: Nov. 18, 2008